

CIRCULAR No # 097/COVID

Date: 05.05.2020

**To,
All Member Industries of DCCIA Pune.**

Sub: Operations of plants –Pune Rural areas 4th May 2020.

Dear members,

Further to our yesterday's mail on the captioned subject.

This morning a meeting between Police officials and representatives of Industries, was held at Shikrapur which brought more clarity on various questions relating to movement of employees and operations of factories. The meeting was presided over by DYSP Ms Aishwarya Sharma. P.I Mr. Sadashiv Shelar was also present with other officials from Shikrapur Police Station. Following are the minutes of meeting:-

1. There is no need of any permissions or passes and the Industries in Pune Rural (except containment zone) can be started immediately. The Police department will provide full support to Industries.
2. Movement of two wheelers and four wheelers (with restrictions on number of rider) is permitted with in rural area (excluding containment zone). Employees can commute to factories by any mode like Bus, four wheeler & two wheelers.
3. There is no requirement of any passes for two wheelers/ four wheelers/Buses. However, the employees must carry company provided identity card and self-certificate.
4. Buses are also permitted to convey employees to factories in rural area from PMC(excluding employees from containment zone). Buses should be properly sanitized and employees should wear masks.
5. Companies should pay salaries to all employees & contract work force and also take care of their lunch / Grocery if required.
6. Movement of employees is not permitted between 7 pm and 7 am. Shifts to be planned accordingly.
7. Companies are required to strictly follow the guidelines regarding COVID prevention at work places, as stipulated in GOM order of 2nd May 2020. To ensure compliance Police will do frequent rounds of the Companies. (Atomized Sanitization & disinfection at factory entry gate, washrooms, offices, work areas. Provision of Thermal guns for checking temperature at gate. No public gathering / common meeting in plant. Seating arrangements with social distancing in buses & offices, occupy only 30 to 40 % space. Strictly ban on spitting in premises, if observed police it is offence. Wearing mask is compulsory and Companies should provide Hygiene kits to employees)
8. Movement of Goods trucks are allowed without any need of police permission.

With this, most of the procedural hurdles in operation of our factories and commuting of employees to work place are removed and we sincerely hope that momentum will be gained shortly.

We are also attaching a letter by Shikrapur Police station wherein they are exhorting the Industries to start operations and assuring their full support.

In case, any member of Chamber still faces any difficulties, please feel free to approach us.

All the best!!

Kind regards.

FOR DECCAN CHAMBER OF COMMERCE INDUSTRIES & AGRICULTURE, PUNE.

**HP SRIVASTAVA
VICE CHAIRMAN**