

CIRCULAR No.023 #/COVID

Date: 23/05/2021

To,
All Member Industries of DCCIA Pune.

SUBJECT: ONSITE COVID VACCINATION CENTRE FOR EMPLOYEES OF MEMBER COMPANIES OF DCCIA.

URGENT & IMPORTANT

Dear members,

As you are aware that guidelines for COVID vaccination for workplace have been notified by the Govt. on **06th April 2021** and the same are available on MoHFW website (www.mohfw.gov.in/pdf/guidelines)

Accordingly, the member Companies which fulfil the criteria at the workplace can approach a Hospital which is government authorized **Covid Vaccination Centre ("CVC")** and register itself as a "Vaccination Center" and undertake the vaccination of its employees at their cost.

Members are also aware that **DCCIA has a MOU with Sahyadri Hospital ("Sahyadri") Pune which is also a CVC. Sahyadri has agreed to accept application of all eligible members of DCCIA and issue them willingness letter for setting up the vaccination Centre at their workplace provided the vaccines are allocated.**

We are pleased to inform the members that due to joint efforts of **DCCIA, Rotary Club Pune Downtown ("RCPD") and Sahyadri**, we have been able to get an allotment of 3000 Covishield vaccines from Serum Institute of India for the members of DCCIA.

In view of the above, member Companies which fulfill the criteria as laid down in "**Registration of Workplace**" (Please refer Page 2 of SOP) and which are interested to register their workplace as "Vaccination Centre" for their employees, may submit the following details to DCCIA latest by **Tuesday 25th May 2021:-**

1. Name and address of the Company.
2. Number of Employees for which vaccination is sought to be undertaken in first phase.
3. Whether the Company fulfills the criteria for registration as CVC.
4. Whether Company is accepting the payment quote and terms of Sahyadri (as enclosed)

Based on the response received from the members, **DCCIA will allot the number of vaccines out of the above quota of 3000. In case the total demand from members is higher than the available quantity (3000), the allotment will be made on pro rata basis and the decision of DCCIA will be final in this regard.**

We are enclosing herewith the following documents which members are requested to go through before submitting their application to DCCIA:-

- a) **SOP for onsite Vaccination Centre.**
- b) **Draft letter of request for approval**
- c) **Quote of Sahyadri for each dosage of vaccination**

It is clarified that the role of DCCIA is only that of a facilitator and the desirous member Companies are independently required to complete the process of registration and coordinate with Sahyadri.

It is also added that for the benefit of our MSME members who do not have the required facilities at their work place for getting registered as Vaccination Centre, DCCIA is trying to explore the possibilities of establishing an independent Vaccination Centre where employees of such members could be vaccinated. The current guidelines do not provide for the same. We shall keep you posted of the progress.

Should you need any clarification please contact **Ms. Darshana at DCCIA. (M +919011087727/+918956918543)**

Thanks and kind regards.

FOR DECCAN CHAMBER OF COMMERCE INDUSTRIES AND AGRICULTURE, PUNE

**HP SRIVASTAVA
VICE CHAIRMAN**